



Competency, task group and indicator overview (Module #2)

Competency	Task Group	Indicators		
		Level 1	Level 2	Level 3
A Find and Use Information	A1 Read continuous text	A1.1 Read brief texts to locate specific details	A1.2 Read texts to locate and connect ideas and information	A1.3 Read texts to connect, evaluate and integrate ideas and information
	A2 Interpret documents	A2.1 Interpret very simple documents to locate specific details	A2.2 Interpret simple documents to locate and connect information	A2.3 Interpret somewhat complex documents to connect, evaluate and integrate information
	A3 Extract info from films, broadcasts & presentations	Not applicable: Tasks in this task group are not rated for complexity		
B Communicate Ideas and Information	B1 Interact with others	B1.1 Participate in brief interactions to exchange information with one other person	B1.2 Initiate and maintain interactions with one or more persons to discuss, explain or exchange information and opinions	B1.3 Initiate and maintain lengthier interactions with one or more persons on a range of topics
	B2 Write continuous text	B2.1 Write brief texts to convey simple ideas and factual information	B2.2 Write texts to explain and describe information and ideas	B2.3 Write longer texts to present information, ideas and opinions
	B3 Complete & create documents	B3.1a Make straightforward entries to complete very simple documents	B3.2a Use layout to determine where to make entries in simple documents	B3.3a Decide what, where and how to enter information in somewhat complex documents
		B3.1b Create very simple documents to display and organize a limited amount of information	B3.2b Create simple documents to sort, display and organize information	B3.3b Create more complex documents to sort, display and organize information
B4 Express oneself creatively	Not applicable: Tasks in this task group are not rated for complexity			
C Understand and Use Numbers	C1 Manage money	C1.1 Compare costs and make simple calculations	C1.2 Make low-level inferences to calculate costs and expenses that may include rates such as taxes and discounts	C1.3 Find, integrate and analyze numerical information to make multi-step calculations to compare cost options and prepare budgets
	C2 Manage time	C2.1 Measure time and make simple calculations	C2.2 Make low-level inferences to calculate using time	C2.3 Find, integrate and analyze numerical information to make multi-step calculations using time
	C3 Use measures	C3.1 Measure and make simple comparisons and calculations	C3.2 Use measures to make one step calculations	C3.3 Use measures to make multi-step calculations; use specialized measuring tools
	C4 Manage data	C4.1 Make simple comparisons and calculations	C4.2 Make low-level inferences to organize, make summary calculations and represent data	C4.3 Find, integrate and analyze data; identify trends in data
D Use Digital Technology	n/a	D.1 Perform simple digital tasks according to a set procedure	D.2 Perform well-defined, multi-step digital tasks	D.3 Experiment and problem solve to perform multi-step digital tasks
E Manage Learning	n/a	E.1 Set short-term goals, begin to use limited learning strategies, and begin to monitor own learning	E.2 Set realistic short- and long-term goals, use a limited number of learning strategies and monitor own learning	E.3 Set realistic short- and long-term goals, use a variety of learning strategies and monitor and evaluate own learning
F Engage with Others	n/a	Not applicable: This competency is not rated for complexity		